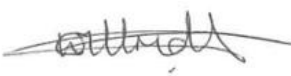




Horizons Alternative Provision Academy

Initial approval:	February 2023
Review frequency:	Annually
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Signed by Chair of the Educational Standards and Cultural Committee:	 C. Jones
Signed by Headteacher:	 C. Willmott

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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

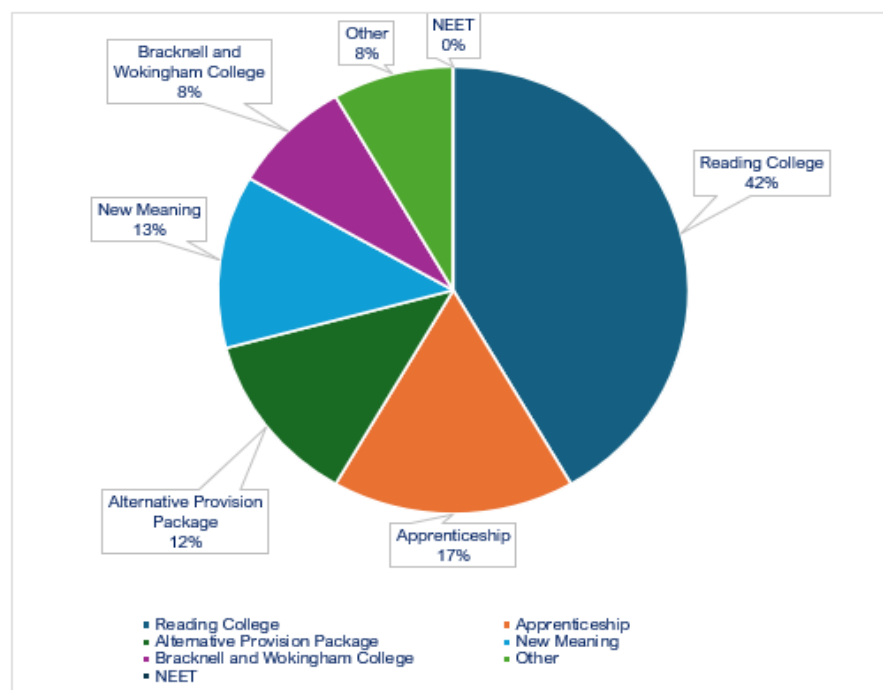
- New Meaning
- Reading College
- Chiltern Training Apprenticeships
- SCL Sports & Coaching
- Autoskill's Motor Mechanics
- Reading FC – Community Sports
- Kate Swinn – Hair & Beauty
- Andy Hayes Construction Services
- Futures for All – Work experience
- Bayer – Workplace experience
- CUSS-Toms – Skills & Confidence workshop
- Fix Up – Skills & Confidence workshops
- MET Careers Advisor – A.Finlason

Destinations of our pupils

Please see below Year 11 Intended Destination Data as at Summer 2025

Cranbury College

Year 11



Reading College	10
Apprenticeship	4
Alternative Provision Package	3
New Meaning	3
Bracknell and Wokingham College	2
Other*	2
NEET	0
Total	24

*Other consists of:

Langley College
Shaw Trust Training (internship)

One student will either be undertaking an apprenticeship (still finalising confirmation) or will be accessing a New Meaning course (the child is not a NEET risk).

Management of provider access requests

A provider wishing to request access should contact Will Baggley; Lead for Careers, Outreach & AP, w.baggley@maidenerlegthrust.org

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their

parents or carers. Please speak to our Careers Lead to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	Meetings with Activate Learning/New Meaning to understand post GCSE qualifications. Information on accessing apprenticeships delivered by Chiltern Training. Access to work shadowing on site (Admin, Catering, Building maintenance)	Participation in 'Futures Day' at Horizons Alternative Provision Academy delivered by FixUP. Access to MET Careers Fair (employment). Access to work shadowing on site (Admin, Catering, Building maintenance)	Access to 1 to 1 Careers interview with Careers Advisor. Participation in 'Jobs in Science workshop & workplace visit – Delivered by Bayer New Meaning FE visit – Taster sessions in Construction/Life Skills/ Sports Access to BFFC Careers Fair Access to work shadowing on site (Admin, Catering, Building maintenance)
Year 9	Meetings with Activate Learning/New Meaning to understand post GCSE qualifications. Information on accessing apprenticeships delivered by Chiltern Training. Access to work shadowing on site (Admin, Catering, Building maintenance)	Participation in 'Futures Day' at Horizons Alternative Provision Academy delivered by FixUP. Access to MET Careers Fair (employment). Access to work shadowing on site (Admin, Catering, Building maintenance)	Participation in 'Jobs in Science workshop & workplace visit – Delivered by Bayer New Meaning FE visit – Taster sessions in Construction/Life Skills/ Sports Access to BFFC Careers Fair Access to work shadowing on site (Admin, Catering, Building maintenance) Access to 1 to 1 Careers Interview with Careers Advisor

Year 10	Offer of extended WEX.	Participation in 'Futures Day' at Horizons Alternative Provision Academy delivered by Fix UP	Access to 1 to 1 Careers interview with Careers Advisor.
	Meetings with Activate Learning/New Meaning to understand post GCSE qualifications.	Access to MET Careers Fair (employment)	Participation in 'Jobs in Science' workshop & workplace visit – Delivered by Bayer
	Information on accessing apprenticeships delivered by Chiltern Training.	Offer of extended WEX	New Meaning FE visit – Taster sessions in Construction/Life Skills/ Sports
	Access to work shadowing on site (Admin, Catering, Building maintenance)	Access to 1 to 1 Careers interview.	Access to BFFC Careers Fair
		Access to work shadowing on site (Admin, Catering, Building maintenance)	Access to work shadowing on site (Admin, Catering, Building maintenance)
Year 11	Offer of extended WEX.	Participation in 'Futures Day' at Horizons Alternative Provision Academy delivered by Fix UP.	Transition visits/support to Reading College & New Meaning.
	Meetings with Activate Learning/New Meaning to understand post GCSE qualifications.	Access to MET Careers Fair (Employment).	Intensive support (1 to 1) to establish Post yr11/12 destination and enrolment support (August/September)
	Information on accessing apprenticeships delivered by Chiltern Training.	Offer of extended WEX.	Access to BFFC Careers Fair
	Access to MET Careers Fair (FE/HE)	Intensive support (1 to 1) to establish Post yr11/12 destination.	

Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk