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16 January 2023

Dear Parent/Guardian,

## Year group closures

I write to inform you of the closure of several year groups on Tuesday 17 January due to staff absence. Managing staff absence and ensuring that we continue to offer excellence in education and care is our priority. Our ability to collapse classes has been exhausted and there are no additional agency/supply teachers available in the local area (as many other schools are facing the same challenges).

Tomorrow, we face a challenge, and have now had notification of 9 staff absences. As a result, we have taken the decision that Year 8, 9 and Post 16 will be asked to work from home on Tuesday 17 January. Work will be emailed to the priority contact we have in our system. Should you wish for paper copies, these can be collected from reception as of 9.00am. Please let us know if you would prefer paper copies.

Hopefully, by Wednesday we will see a return to better staffing numbers, however if we don't, I will write as early as possible tomorrow.

I will be in contact daily to give you an update.

Once again, I apologise for this unavoidable inconvenience.

Yours sincerely

Ceri Burns Headteacher

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