

18 July 2023

Dear Parent/Guardian & Student

### **Preparing for GCSE Results Day – Thursday 24 August 2023**

We hope this letter finds you well and that you will enjoy some rest this summer.

Students - by now you will have finished your exams and had your prom – a busy time for you all.

In preparation for GCSE Results Day on Thursday 24 August this year, please find below a document to help ensure you are ready for all eventualities.

In summary, you can prepare by doing the following:

- 1) Ensure you have checked all correspondence (e.g. phone calls, emails, letters, etc.) from sixth forms / F.E. colleges / apprenticeship/traineeship employers.
- 2) Take any actions requested by sixth forms / F.E. colleges / employers.
- 3) Continue to check and act upon correspondence from sixth forms / F.E. college / employers until GCSE Results Day.
- 4) On GCSE Results Day – come prepared:
  - Charge your phone – ready to check/send emails + receive/make phone calls – as required.
  - Be ready to share your GCSE grades online via email / in person – as required.
  - Bring ID in case you are required to attend an F.E. college / sixth form / employer.

We hope these top tips will help you.

Wishing you the very best for your holidays, results day, and a bright future! Make the most of your next steps Year 11.

Yours sincerely

*Anna Finlason*

Mrs Anna Finlason  
Trust Careers Adviser



MAIDEN ERLEGH  
TRUST

# Your next steps:

**Important Information & Top Tips  
for preparation before/on  
GCSE Results Day:**

Thursday 24 August 2023



**Anna Finlason  
Trust Careers Adviser  
2023**

Whether you are awaiting and preparing for GCSE Results Day, or the day has arrived, and you have received your results, this booklet is designed to help you navigate GCSE Results Day and beyond.

You will already have applied for Post 16 opportunities – which may have included one or more of the following main options – Sixth Form/s, F.E. College/s and/or an Apprenticeship/s.

Whether you are pleased, relieved, or disappointed with your GCSE results – please know that there will be an option for you. Please know it is still possible to achieve your goals, even if you might be taking a detour or discovering exciting new possibilities. The following information is to help you, no matter your situation today.

### **Your immediate next steps...**

- ✓ **Check** your grades against grades required (for conditional offers).
- ✓ **Consider** what you would like to do / what is an option for you now that you have received your GCSE grades.

### **If you achieved the required GCSE grades / have an unconditional offer, you can...**

- 1) **Confirm your acceptance of an existing offer** from a school, college, or apprenticeship place – do so today.  
**OR**
- 2) **Potentially find an alternative option** to your original plan / place – contact alternative options today.

**It is important you ACT TODAY!**

### **If you did not quite meet the GCSE grades you needed, you can:**

- 1) **Contact** the Sixth Form / college or apprenticeship employer to discuss the grades you achieved – they may still be able to offer you a place.
- 2) **Contact** other Sixth Forms / colleges to see if they have any spaces for the subject/s you are interested in.

**It is important you ACT TODAY!**

**\*\*You will need to act quickly today** by contacting schools / colleges / apprenticeship employers.

*You may be asked to **attend face to face, telephone or apply online\*\****

**\*\*\*Be prepared: take copies of GCSE results + a form/s of I.D. (formal identification)\*\*\***

*It is important to have a place at school, college, on an apprenticeship or traineeship as your start Year 12.*

**Top tip:** Check enrolment arrangements for colleges/sixth forms you have applied for in advance of GCSE results day.

### **A reminder of what your Post 16 options potentially include:**

#### **1) Studying A levels (+/- vocational qualification/s) at Sixth Form or a local F.E. College:**

Some schools may have spaces available. If you would like to approach schools on GCSE Results Day – contact them by email/phone in the first instance. You can find local school websites with contact details below (click on the ‘Sixth Form’ tab):

**Maiden Erlegh School Sixth Form, Earley:** <https://www.maidenerleghschool.co.uk/>

#### **Reading and Woodley:**

Blessed Hugh Farringdon	<a href="https://www.hughfarringdon.org/">https://www.hughfarringdon.org/</a>
Bulmershe	<a href="https://www.thebulmersheschool.com/">https://www.thebulmersheschool.com/</a>
Denefield	<a href="http://www.denefield.org.uk/">http://www.denefield.org.uk/</a>
Highdown	<a href="https://www.highdown.reading.sch.uk/">https://www.highdown.reading.sch.uk/</a>
John Madejski Academy	<a href="https://www.johnmadejskiacademy.co.uk/">https://www.johnmadejskiacademy.co.uk/</a>
Kendrick	<a href="https://www.kendrick.reading.sch.uk/">https://www.kendrick.reading.sch.uk/</a> (for Girls)
King’s Academy Prospect	<a href="https://www.kgaprospect.uk/">https://www.kgaprospect.uk/</a>
Reading Boys	<a href="https://www.reading-school.co.uk/">https://www.reading-school.co.uk/</a>
Waingels Academy	<a href="https://www.waingels.wokingham.sch.uk/">https://www.waingels.wokingham.sch.uk/</a>
The Wren	<a href="https://www.wrenschool.org/">https://www.wrenschool.org/</a>

#### **Bracknell and Wokingham:**

Brakenhale School	<a href="http://www.brakenhale.co.uk">www.brakenhale.co.uk</a>
Easthampstead Park	<a href="http://www.epschool.org">www.epschool.org</a>
Edgbarrow School	<a href="http://www.edgbarrowschool.co.uk">www.edgbarrowschool.co.uk</a>
Emmbrook School	<a href="http://www.emmbrook.wokingham.sch.uk">www.emmbrook.wokingham.sch.uk</a>
Ranelagh School	<a href="http://www.ranelagh.bracknell-forest.sch.uk">www.ranelagh.bracknell-forest.sch.uk</a>
St Crispin’s School	<a href="http://www.crispins.co.uk">www.crispins.co.uk</a>
The Forest School	<a href="http://www.forest.wokingham.sch.uk/">http://www.forest.wokingham.sch.uk/</a>
The Holt	<a href="http://www.holtschool.co.uk">www.holtschool.co.uk</a>
The Piggott	<a href="https://www.piggott.wokingham.sch.uk/">https://www.piggott.wokingham.sch.uk/</a>

**Please note:** this list is not an exhaustive list of schools within the area.

Schools may also operate on a catchment area basis (e.g. you will need to live a certain distance from the school).

- 2) **Vocational Courses:** These are work-related courses delivered by colleges and are available at different levels, to suit your GCSE qualifications – ranging from creative to construction to computing to engineering to vehicle maintenance to media and many more subjects. Some colleges also offer A-levels or Applied Levels (a combination between coursework and exams). Entry requirements for level 3 courses such as BTEC (A Level equivalent) are usually GCSE grades 4 and 5 which is a bit lower than some schools/colleges for A-levels. You might also consider the level 2 courses which usually ask for grades 3 and above. Many courses are offered at all the local colleges.
- 3) Some subjects like catering, construction trades, animal care and horticulture are only offered at some of the colleges so, again, check all these details carefully. Popular courses may already have waiting lists.

#### **Local Further Education Colleges include:**

- **Activate Learning Colleges: Reading, Bracknell & Wokingham, Oxford City Centre** – offer vocational and a few A-levels:  
<https://www.activatelearning.ac.uk/>
  - **Henley College** – a wide variety of A-levels, Applied levels, and BTEC courses  
<http://www.henleycol.ac.uk/>
  - **UTC, Reading** – Focuses on A-levels/BTEC in STEM subjects:  
<https://www.utcreading.co.uk/>
  - **BCA** – Agricultural College near Maidenhead that specialises in Animal Management, Agriculture and Sport, among others: <https://www.bca.ac.uk/>
- 4) **Apprenticeship** – Apprenticeships combine work with study for a qualification. You are paid a salary. You can find out more about apprenticeships and search for vacancies in your local area on the official government apprenticeship site: <https://www.findapprenticeship.service.gov.uk/apprenticeshipsearch> .

You can start an apprenticeship straight after GCSEs (Intermediate level and Advanced level, and sometimes even at Higher level – depending on entry requirements / your GCSE grades). Some apprenticeships can be followed all the way through to Higher/Degree level. You can search for apprenticeships using the website links below:

- [www.unifrog.org](http://www.unifrog.org) – using the 'Apprenticeships' tool
- <https://www.gov.uk/apply-apprenticeship>

- <https://www.apprenticeships.gov.uk/apprentices>
- <https://www.berkshireopportunities.co.uk/find-my-job/>
- <https://amazingapprenticeships.com/vacancies/>
- [www.indeed.co.uk](http://www.indeed.co.uk)
- <https://activateapprenticeships.co.uk/>
- <https://www.berkshireopportunities.co.uk/find-my-job/>
- [Via company websites – e.g. large national/multinational companies, and local companies.](#)

**\*\*\*\*It is important you keep your place at school or college / apply for college / sixth form if you do not yet have a confirmed place for an apprenticeship. You can take a one-year college course, and apply for apprenticeships while you are at college\*\*\*\***

#### 4) **Traineeship**

A traineeship is a course with work experience that gets you ready for work or an apprenticeship. It can last up to 6 months.

You can apply if you're:

- eligible to work in England
- unemployed and have little or no work experience
- aged 16 to 24 and qualified below Level 3

Search for opportunities here: <https://www.gov.uk/find-traineeship> Continued.../

\*It is important to be in some form of education, training or employment with training – there are a great number of options and back-up options + support available to help you.\*

**Advice:** It is best to start a college course / take a college course which lasts 1 year – if you have not already secured an apprenticeship / traineeship.

**Specific Instructions from local Further Education Colleges can be found below:-**

## **BCA, Maidenhead:**



**The following information and guidance is directly from BCA:**

1. **For students who have already applied for college** – Enrolment for September 2023 students runs from August 23rd to 1st September. Students that have already applied and interviewed will be sent an invitation between 3rd and 7th July. If you do not receive an invite please email the college: [admissions@windsor-forest.ac.uk](mailto:admissions@windsor-forest.ac.uk) . For more information about enrolment – please click on the following link: <https://www.bca.ac.uk/enrol/>
2. **Are wishing to apply for a college course on GCSE Results Day** – Some of our courses may be full and have waiting lists by the time of GCSE day arrives, therefore, the only option is for a student to contact the college and ask to speak to someone in the relevant dept as to whether there are any vacancies on their chosen course.
3. **Phone number to call on GCSE Results Day/following GCSE Results Day:**  
Call BCA : 01628824444 or email BCA : [enquiries@bca.ac.uk](mailto:enquiries@bca.ac.uk)
4. **Documents students should bring for enrolment** – GCSE certificates/results and ID. Refer to the Joining Instruction pages on the college website for each department, for their specific requirements for Enrolment Day.
5. **Specific area students should go within the college** – the **Learning Centre** for enrolment.
6. **Any specific procedures for those who have a conditional/unconditional place and those who do not** – Conditional place – complete the online enrolment process on the website Enrolment App and book an appointment to come into college to meet your tutor and complete enrolment.

## Henley College

### The following information and guidance are directly from Henley College:

1. Students who have already applied for Henley College will be sent a full enrolment handbook over the summer with everything they need to know about our enrolment process with details on how to enrol on chosen courses.
2. Those students who have already applied and accepted their conditional offer for the college will need to log into their application dashboard on GCSE results day and upload a copy of their 'Results Statement' in order to enrol. We advise that all students who have not accepted their offer to do so before enrolment.
3. Students wishing to apply for a college course on GCSE Results Day.
4. Students who wish to apply on GCSE results can do so via our website. They will then be informed of the interview and enrolment process on receipt of their application



5. We shall have a GCSE advisory line which will go live on GCSE results day. The number for this will be: **01491 63 43 21**
6. Enrolment is all online, and students will need to log into their dashboard and upload their results here. As enrolment is an online process there should be no need to go to the college.
7. All students will need to enrol online.

For more information about Henley College: <https://www.henleycol.ac.uk/>  
You can contact the Admissions team via phone at 01491 579988 or email [admissions@henleycol.ac.uk](mailto:admissions@henleycol.ac.uk)

If you would still like to apply for Henley College, please do so as soon as possible via the following link:

- <https://www.henleycol.ac.uk/apply/apply-online/>



## Reading College and Bracknell & Wokingham College (Activate Learning)

**The following information and guidance are directly from the Central Advice and Admissions from Activate Learning colleges:**



1. The phone number that the applicants can call regarding their GCSE results will be 0800 612 6008.
2. The documents that the students would be required to bring would be their GCSE results, proof of ID and sometimes the requested visa documents.
3. The applicants would not need to attend college to enrol onto the course as the enrolment form would be sent through email and we expect them to email us back with the completed enrolment form. The only other situation where they might need to come to college regarding their enrolment would be when we ask them to create and collect their physical ID card at the College. They can report to the reception for this and the receptionist would be able to guide them on where to go next.
4. The next steps for applicants who have accepted their conditional/unconditional offers would be to complete their enrolment form which would be sent out to them through their email during August (before GCSE Results Day).
5. The next steps for applicants, who don't achieve the conditions to their offer, they would be contacted by the faculty to advise them on the next best suitable course for the applicant.
6. Applicants who are interested in applying to a course late, would have to go through our clearing courses that are available to them.

We hope that the information that we have provided to you has been answered and has been helpful!

If you have any further questions, please reply email: [admissions@ActivateLearning.ac.uk](mailto:admissions@ActivateLearning.ac.uk) or call us on 0800 612 6008 and we will be happy to help you.

Kind regards, Advice and Admissions



**Wishing you every success  
for your future**



**Anna Finlason**  
**Trust Careers Adviser**  
**2023**